

**REGULAR MEETING OF THE RATON BOARD OF EDUCATION**

**\*\*RHS Krivokapich Media Center\*\***

**1535 Tiger Circle, Raton, New Mexico**

**THURSDAY, NOVEMBER 20, 2025 @ 6:00 P.M.**

**MINUTES**

**I. Call to Order and Roll Call**

President Phillips called the meeting to order at 6:03 p.m.

**II. Pledge of Allegiance**

The Pledge was led by President Phillips.

**III. Recognition of Students, Staff and Visitors**

Board Members

Jason Phillips – President  
Ryan Boone – Vice President  
Brenda Ferri - Secretary  
Ted Kamp – Member

Staff

Kristie Medina, Superintendent, Myra Baird,  
Business Manager, Olga Neurauder, Joleene Starr,  
Deia Craig, Justin Mattorano, Ambrosita Sintas,  
and Johonna Petrie

a. Student Senate Representative Report

Addison Medina reported on the plans for Tiger Fest, which will take place on January 17, 2026. The tentative schedule for the week is as follows:

Monday: Powerlifting  
Wednesday: Early Release – After lunch: Rowdeo, After School Assembly, Royalty and Mums  
Fri./Sat.: Wrestling – out of town  
Saturday: Basketball Games starting at 1 p.m.  
Prince and Princess crowning between the JV and Varsity Games  
King and Queen crowning during the Boy’s game half time.

The Student Senate is still throwing around the possibility of having a bonfire, instead of a dance, since there are so many out of town games that week.

Addison was congratulated on being awarded the Athlete of the Year.

b. FCCLA Report

Alayah Sandoval, Jet Armijo, Anastacia Lucero and Stephanie Hernandez represented and/or gave reports about what they have learned by being a part of, and going to, FCCLA events. They all felt that they had grown in leadership, communication, and self-confidence by being a part of the club. The girls reported that they are hoping to do a fundraiser with Einstein Bagels to help with the costs of going to State. The group needs \$3,000 to pay for the 15 students that are currently planning to attend. Ms. Sintas also reported that Alayah was considering a run for State FCCLA Office.

c. Requests to be recognized – (5 minute limit)

None

**IV. Approval of Agenda**

Mr. Kamp made a motion to approve the agenda as presented. Motion was seconded by Ms. Ferri. Motion carried 4-0.

**V. Approval of Minutes – October 16, 2025 – Regular Meeting**

Mr. Boone made a motion to approve the minutes from the October 16, 2025 regular meeting. Motion was seconded by Mr. Kamp. Motion carried 4-0.

## **VI. Informational Items**

### **a. Superintendent Report**

Ms. Medina reported that more adjustments are being made to the new school design. The next step is for another Page Turner Meeting to be scheduled. The Committee has been looking at the individual needs for different spaces. Bids for the HVAC, for the new school, have gone out to State contracted vendors. Pettigrew will be at the school this weekend and next week doing a required survey.

Ms. Medina reported that she, and Ms. Baird, have been working on preparations for the Cow Bell Tournament. Meetings have been taking place between Raton and Springer Schools Leadership, regarding what the revenue and financial pieces look like moving forward.

Ms. Medina spoke about the schools current Vistas Designations. All three Raton schools are currently ranked at the "Traditional" Level, but staff are working hard towards the "Spotlight" ranking.

Ms. Medina informed the Board that the District will be adopting a new Math Curriculum. The whole District will purchase the same curriculum for consistency and fluidity in learning across schools.

### **b. Principal/Director Reports**

a. **Intermediate Principal, Justin Mattorano:** Mr. Mattorano reported that many of the staff at RIS bought inflatable costumes and had a race on Halloween. The kids loved it. He explained that an Earth Dome presentation will take place tomorrow, November 21<sup>st</sup>, at RIS.

b. **High School Principal, Joleene Starr:** Career Day was yesterday, and it was a great success. One student met with a local animal groomer and was so excited that they immediately went and picked up a Work Permit and was hoping to begin working with that groomer. Before, during, and after Parent Teacher Conferences, Ms. Starr reported that High School Staff has met with about 190 parents/family members. The Staff has also been having more attendance meetings, trying to get to the root of why a child might not be in school.

c. **Elementary Principal, Olga Neurauter:** Ms. Neurauter reported that the 2<sup>nd</sup> graders have been working hard on their card fundraiser. The Elementary School will start testing the first part of December. Their Christmas Program will be on December 19<sup>th</sup>.

### **c. Board Member Reports**

a. Mr. Kamp asked about how discipline reports were going, especially at the High School. Ms. Starr reported that she has had 184 disciplinary reports come across her desk this year. About 50% of them are from phone violations. Some of these violations are repeat offenders. There has also been some infractions concerning drugs, vapes, and drug paraphernalia. Many discipline reports are for minor offenses. Mr. Mattorano reported that he does not have many discipline reports coming in at all, especially for phone misuse. He did state that one of the only problems he has had with phones has to do with kids misusing them outside of school and bringing the problems into the school environment. Ms. Craig reported that her staff has been completing training to help with situations that arise when working with more aggressive students with disabilities.

b. President Phillips reported that the SB9 Bond was approved in the election a few weeks ago. He reported that he and Ms. Medina had gone on the radio, before the election, to try and dispel some rumors about what the money was for. He also reported that he and Mr. Boone had been re-elected to the School Board and would both be doing another term. President Phillips spoke about the new skate parks that have been opened by the City of Raton at several local parks.

### **d. Capital Projects Update**

Ms. Baird reported there she had several suggestions regarding potential Capital Projects. Her suggestions were improvements at the Stadium, some renovations at the Bus Barn, and a new roof for the existing High School Gym. She explained that the district does have some funds to put toward these projects, but wants to seek Legislative Funds to complete all, or at least some, of them. Ms. Baird explained that the application for the HB 450 funds is being worked on at this time. Mr. Phillips recommended that if only one project could be completed, he thought it should be the gym roof, which would cost approximately \$300,000 for a 15 year warranty.

Mr. Kamp expressed a concern about the design and slant of the roof on the new school. Ms. Baird reported that there would be a roofing analysis completed before plans for the roof design are firmed up.

## **VII. Action Items**

- a. Financial Report & Budget Adjustments/Transfers/1<sup>st</sup> Quarter Cash Report.  
Mr. Kamp made a motion to approve the Financial Report & Budget Adjustments/Transfers/1<sup>st</sup> Quarter Cash Report. Motion was seconded by Ms. Ferri. Motion passed 4-0.
- b. Discuss/Approve 2024/2025 Fixed Asset Inventory  
Mr. Boone made a motion to approve the 2024/2025 Fixed Asset Inventory. Motion was seconded by Ms. Ferri. Motion carried 4-0.
- c. Discuss/Approve Building Use Form  
Ms. Baird reported that the verbiage requested by the Board, has been added to the Building Use Form. Ms. Ferri made a motion to approve the Building Use Form. Motion was seconded by Mr. Boone. Motion carried 4-0.
- d. Discuss/Approve Safety Plan  
Ms. Medina explained that the principals have been working on their Safety Plans that are due on December 1, 2025. A plan must be developed by each school, for every incident that might occur. She also reported that this is something that is always being worked on, anytime something new has been experienced or learned. Mr. Boone made a motion to approve the Safety Plans. Motion was seconded by Mr. Kamp. Motion carried 4-0.
- e. Discuss/Approve Requisition to Lydick Engineering and Surveyors for Geotechnical Services  
Ms. Baird explained that this bid went out for RFQ. Lydick Engineering has a PSA contract. After approved by our School Board, it will go to PSFA to create the contract and their P.O., before the survey will be completed. Ms. Ferri made a motion to approve the Requisition to Lydick Engineering and Surveyors for Geotechnical Services. Motion was seconded by Mr. Kamp. Motion carried 4-0.
- f. Discuss/Approve Requisition to Lakeshore Learning for Media Carts  
Ms. Baird explained that the money for these carts comes from an expiring Library Bond. Ms. Medina reported that these carts would be used to move media, whether books or digital, between classrooms in the new building. There will not be a designated library area in the new school, so being able to move different forms of media will be very important. She explained that every classroom will get a cart, as everyone moves into the new building.

## **VIII. Executive Session** - Pursuant to the State “Open Meetings Act” Section 10-15-1 (H) (2) for discussion of limited personnel matters. No action will be taken in executive session.

Ms. Ferri made a motion to go into executive session. Motion seconded by Mr. Kamp.  
Roll was called as follows:


Mr. Boone – Yes  
Mr. Phillips – Yes  
Ms. Ferri – Yes  
Mr. Kamp – Yes

Motion carried 4-0.

Board went into Executive Session at 6:54 p.m.

## **IX. Adjournment**

Ms. Ferri made a motion to adjourn. Motion was seconded by Ms. Ferri. Motion carried 4-0. Meeting was adjourned at 7:22 p.m.



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Jason Phillips, President



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Brenda Ferri, Secretary