

**SPECIAL MEETING OF THE RATON BOARD OF EDUCATION**

**RHS Krivokapich Media Center  
1535 Tiger Circle  
Raton, NM**

**6:00 PM MONDAY, APRIL 21, 2025**

**Public Input #2 – Budget Hearing**

**Minutes**

**I. Call to order/roll call.**

Mr. Phillips called the meeting to order at 6:03 p.m.

Roll call was answered as follows: Mr. Boone – present  
Mr. Phillips – present  
Mr. Walton – present  
Ms. Ferri – present  
Mr. Kamp – present

President Phillips stated he would like to move the Recognition of Students, Staff and Visitors Student Senate Report to the first item on the Special Meeting Agenda. Motion was made by Mr. Boone to move the Student Senate Report to the first item on the Special Meeting Agenda as requested by President Phillips. Motion seconded by Mr. Kamp. Motion carried 5-0.

Pledge of Allegiance was led by President Phillips.

President Phillips stated Christeana Piacino asked to address the board regarding 24/7 New Mexico and tobacco free schools. She also stated the NMSBA was updating the nicotine policies to match NMAC 6.12.4. She encouraged the board to approve the policies regarding nicotine use on school property by students and staff.

Principal Joleene Starr asked all student senate students come to the front to take their oaths of office for the 25-26 school year. The following students were given the oath of office for their respective title for the 25-26 school year.

Addison Medina	Executive President
Jennifer Malano	Executive Vice President
Juliani Plazola	Executive Secretary
Juliana Ware	Executive Treasurer
Lizzy Boone	Executive Rep

Karson Burke		Executive Rep
Gabby Montoya,	9	President
Cameron Mascarenas	9	Vice President
Karma Schuster	9	Secretary
Kmyiah Romero	10	President
Alyssa Romero	10	Vice President
Alayah Sandoval	10	Secretary
Cooper King	10	Treasurer
Isabella Sanchez	11	President
Shelby Moore	11	Vice President
Jet Armijo	11	Secretary
Seth Hester	11	Treasurer
Azden Romero	12	President
Victoria Vega	12	Vice President
Gabby Sanchez	12	Secretary
Ava Machuca	12	Treasurer
Jaylyn Maes	12	Representative
Chiara Martinez	12	Representative
Molly Ortiz	12	Representative

The board congratulated them all and wished them a great upcoming school year.

**II. Present and public review the operating Budget for the 2025-2026 School Year. No action will be taken at this meeting.**

Ms. Baird was absent and Superintendent Medina presented the second budget hearing and gave an overview of the proposed budget. She explained New Mexico School funding; State equalization guarantee (SEG) which is the amount of money the State of New Mexico guarantees to distribute to the district to defray most of the program costs. Program units is the dollar value set by PED annually. The unit value can be adjusted twice in a fiscal year as prescribed by law. Our district SEG for the 25-26 school year has been determined at \$6801.35 per student. Current student count is 776 as pre-k enrollment is not included in the total count of 822.

The period for the budget is fiscal from July 1st and ending June 30. The budget due date is May 20, 2025.

FY 26 budget updates – Health insurance premium increases  
 \*9.95% increase for medical health plans  
 \*4% increase for dental plans  
 \*0% increase for vision plan

Risk insurance premium increase of 16.00%

HB 2 – 4% salary increase to all public school personnel

HB 156 increases the minimum salaries for teachers to:

Level 1 \$55,000  
Level 2 \$65,000  
Level 3 \$75,000

HB 195 – School Nurse Salary Tiers and Minimums provides a tiered salary for school Nurses; provides minimum salaries at the same rate as teachers, creates a program unit for National Board certification of certain registered nurses.

6.10.5 NMAC – Instructional Hours Legislation require 1140 hours for all grades 1-12

- A full day of instructional hours must include 5.5 hours of instructional time plus
- 30 minute lunch and passing periods
- Professional development days and parent teacher conference days are calculated as instructional hours for up to 60 for elementary and 30 for secondary grades
- After school activities cannot be counted toward instructional hours
- A calendar amendment is required if weather or other event causes total instructional hours to drop below 1140
- Schools with more than 180 school days for five day weeks will receive K-12 plus program funding through the SEG

She then reviewed student membership; enrollment/budget trends and revenue sources, as well as General Operations Salaries; Operational Budget Expenditures and State and Federal salaries and benefits.

The board thanked Superintendent Medina for her presentation.

### **III. Adjournment.**

Mr. Kamp made a motion to adjourn the meeting. Motion was seconded by Mr. Boone. Motion carried 5-0.

Meeting adjourned at 6:34 pm.

  
\_\_\_\_\_  
Jason Phillips, President

  
\_\_\_\_\_  
Brenda Ferri, Secretary

# REGULAR MEETING OF THE RATON BOARD OF EDUCATION

RHS Krivokapich Media Center

1535 Tiger Circle – Raton, NM

Immediately following Special Meeting

Monday, April 21, 2025

## MINUTES

### **I. Call to order/roll call**

President Phillips called the meeting to order at 6:36 p.m.

Roll call was answered as follows: Mr. Boone – present  
Mr. Phillips – present  
Mr. Walton – present  
Ms. Ferri – present  
Mr. Kamp – present

### **II. Pledge of Allegiance**

The pledge was led by President Phillips.

#### **Board Members**

Jason Phillips – President  
Ryan Boone – Vice President  
Brenda Ferri – Secretary  
Ted Kamp, Member  
Dustin Walton, Member

#### **Staff**

Kristie Medina, Superintendent  
Beverly Vukonich, Justin Mattorano  
Deia Craig, Joleene Starr, Mikki DeLapp  
Olga Neurauter

### **III. Recognition of Students, Staff and Visitors**

- a. Student Senate Representative Report  
Student Senate report was moved to Special Meeting.
- b. Requests to be recognized – (5 minute limit)  
Moved to Special Meeting.

### **IV. Approval of Agenda**

Mr. Boone made a motion to approve the agenda as presented. Motion seconded by Ms. Ferri. Motion carried 5-0.

### **V. Approval of the Minutes**

Ms. Ferri made a motion to approve the special meeting minutes of April 17, 2025 and regular meeting minutes of April 17, 2025 as presented. Motion seconded by Mr. Walton. Motion carried 5-0.

## **VI. Informational Items**

### **a. Principal/Director Reports**

Mr. Mattorano reported kids are still testing and Deia Craig reported that the SPED Department passed their audit.

### **b. Superintendent Report**

Superintendent Medina stated she had nothing more to add.

### **c. Board Member Reports**

Mr. Boone stated he and President Phillips attended the Region III district meeting in Las Vegas.

### **d. Finance Committee Report**

There was no report as the finance committee has not yet met and a meeting will be scheduled when Ms. Baird has more information after Spring Budget.

### **e. Discussion of Title I, Title II, Title III, Title IV, Title V and Idea B applications**

Ms. Starr stated the district has applied for Title I funding and are waiting on the results as there has been a one percent decrease in federal funding.

### **f. Policy Services Policy Alert – 2024 Title IX Regulations Vacated**

Superintendent Medina stated the 2024 Title IX regulations have been vacated by a Federal judge and the district will revert to the 2020 policy.

## **VII. Action Items**

### **a. Discuss/Approve Financial Report & Budget Adjustments/Transfers**

Mr. Boone made a motion to approve financial report & budget adjustments/transfers as presented. Motion seconded by Mr. Boone. Motion carried 5-0.

### **b. Discuss/Approve 2025-2026 School Calendar**

Some discussion was held regarding the calendar for the next school year. Superintendent Medina stated they had a couple meetings with NEA and together they agreed on the calendar. Ms. Ferri made a motion to approve the 2025-2026 school calendar as presented. Motion seconded by Mr. Walton. Motion carried 5-0.

### **c. Discuss/Approve Requisition to Manning & Associates for Audit Services**

Superintendent Medina stated this is the same group that has been doing our audit and would like to continue this year. Motion was made by Mr. Kamp to approve the requisition to Manning & Associates for Audit Services in the amount of \$35,837.25 as presented. Motion seconded by Mr. Walton. Motion carried 5-0.

- d. Discuss/Approve Requisition to Samson, Inc. for Classroom Materials & Equipment for RHS Weight Room

Superintendent Medina stated this is for equipment for the weight room to be used by all athletes. It was discussed that the room would be totally cleaned and painted prior to the equipment being installed. Mr. Boone made a motion to approve Requisition to Samson, Inc in the amount of \$26,829.83 for classroom materials and equipment for RHS weight room as presented. Motion seconded by Mr. Walton. Motion carried 5-0.

The following are the first reads of Policy Advisories No. 246-262 – there are a total of three reads before final approval.

- e. Policy Advisory No. 246 – GE – Return to Work – **First Read**
- f. Policy Advisory No. 247 – ADB/ADC – Drug, Alcohol and Tobacco/Nicotine Free Schools (**NEW**) ADB/ADC-R-Drug, Alcohol and Tobacco/Nicotine-Free Schools – **First Read**
- g. Policy Advisory No. 248 – EEA-R- Student Transportation – **First Read**
- h. Policy Advisory No. 249 – GBEBB-EA – Staff Conduct with Students – **First Read**
- i. Policy Advisory No. 250 – (**DELETE**) – GBED – Tobacco Use by Staff Members/Smoking - **First Read**
- j. Policy Advisory No. 251 – GCQF – Discipline, Suspension, Termination and Discharge of Professional Staff Members – **First Read**
- k. Policy Advisory No. 252 – GDQD – Discipline, Suspension, Termination and Discharge of Support Staff Members – **First Read**
- l. Policy Advisory No. 253 – IJOC-E-School Volunteers – **First Read**
- m. Policy Advisory No. 254 – JIC – Student Conduct – **First Read**
- n. Policy Advisory No. 255 – (**DELETE**) JICG – Tobacco Use by Students/Smoking
- o. Policy Advisory No. 256 – JK-R- Student Discipline – **First Read**  
JK-EB – Student Discipline – **First Read**
- p. Policy Advisory No. 257 – JLCD – Administering Medicines to Students – **First Read**
- q. Policy Advisory No. 258 – KF-EA – Community Use of School Facilities – **First Read**
- r. Policy Advisory No. 259 – KFA – Public Conduct on School Property – **First Read**
- s. Policy Advisory No. 260 – (**DELETE**) KFAA – Tobacco Use/Smoking on School Premises (**DELETE**) KFAA-R – Tobacco Use/Smoking on School Premises - **First Reads**
- t. Policy Advisory No. 261 – IIE – School Schedules and Course Loads – **First Read**
- u. Policy Advisory No 262 – IKF – Graduation Requirements – **First Read**

Mr. Boone made a motion to approve First Reads of Policy Advisories 246-262 as presented. Motion seconded by Mr. Kamp. Motion carried 5-0.

### VIII. Executive Session

Pursuant to the State “Open Meetings Act” Section 10-15-1(H) (2) for discussion of limited personnel matters. No action will be taken in executive session.

1) Discuss Superintendent Evaluation and Contract

Mr. Kamp made a motion to go into executive session. Motion seconded by Mr. Boone  
Roll was called as follows:

Mr. Boone – Yes  
Mr. Phillips – Yes  
Mr. Walton – Yes  
Ms. Ferri – Yes  
Mr. Kamp – Yes

Motion carried 5-0.

Board went into Executive session at 7:02 pm

Mr. Boone made a motion to come out of executive session at 7:51 p.m. Motion  
seconded by Ms. Ferri. Motion carried 5-0.

**IX. Discuss/Approve Superintendent Contract.**

Mr. Boone made a motion to approve the Superintendent Contract. Motion  
seconded by Mr. Kamp. Roll call vote was as follows:

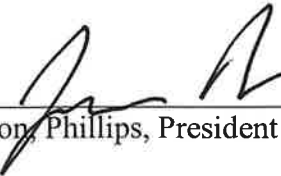
Mr. Phillips – Yes  
Mr. Boone – Yes  
Mr. Walton – Yes  
Ms. Ferri – Yes  
Mr. Kamp – Yes

Motion carried 5-0.

**IX. Adjournment**

Mr. Kamp made a motion to adjourn the meeting. Motion seconded by Mr. Walton.  
Motion carried 5-0.

Meeting adjourned at 7:54 p.m.

  
\_\_\_\_\_  
Jason Phillips, President

  
\_\_\_\_\_  
Brenda Ferri, Secretary