

SPECIAL MEETING OF THE RATON BOARD OF EDUCATION
RHS Krivokapich Media Center
1535 Tiger Circle – Raton, NM
6:00 p.m. Monday, July 15, 2025
MINUTES

I. Call to order/roll call

President Phillips called the meeting to order at 6:03 p.m.

Roll call was answered as follows: Mr. Boone – present
Mr. Kamp – present
Mr. Phillips – present
Ms. Ferri - present
Mr. Walton - absent

II. Pledge of Allegiance

The pledge was led by President Phillips.

Board Members

Jason Phillips – President
Ryan Boone – Vice President
Brenda Ferri – Secretary
Ted Kamp, Member
Dustin Walton, Member

Staff

Kristie Medina, Superintendent
Myra Baird, Sue Holland

III. Recognition of Students, Staff and Visitors

- a. Requests to be recognized – (5 minute limit)
1) None

IV. Approval of Agenda

Ms. Ferri made a motion to approve the agenda. Motion seconded by Mr. Boone.
Motion carried 4-0.

V. Approval of the Minutes

Mr. Kamp made a motion to approve the special meeting minutes of June 19, 2025.
Motion seconded by Ms. Ferri. Motion carried 4-0.

VI. Information Items

- a. Principal/Director Report – NONE
- b. Superintendent Report - Superintendent Medina stated that a recent meeting with PSFA included Mr. Phillips, Mr. Boone, the Project Management team and the Design firm team to discuss next steps to creating and submitting the District’s request for an Award Language Change. This specifically identifies reasoning and need to request that the new square footage calculator be awarded to the Combined School Project. Discussions continue with PSFA staff includes square footage request, existing RHS

gym structural engineering report and what the District's plan for keeping, utilizing and funding sources for the gym space in the future. It was brought to our attention at the meeting that the Deputy Director, Iris Romero, is no longer with PSFA and the Deputy Director of Capital Operations, Sean Murray has been placed in the position. The Raton Combined School Project should be on the PSCOC agenda scheduled August 25, 2025. The team plans to be present at any and all discussions regarding the request for Award Language Change and any other inquiries by the committee regarding the Project. The statement made by Mr. Phillips was that Dollars \$ do not always = what is best for our Students.

Mr. Kamp asked if this late of meeting with PSCOC will affect our timeline for completion of the Project. Mr. Phillips stated that we may lose some weeks for Programming; however, it is critical for the success of the Project that this meeting with PSCOC and decision making happens right now. Ms. Medina added that we could have additional delays due to meeting schedules of PSFA and PSCOC. Mr. Phillips added that the Raton Combined School Project will be the largest PreK-12 combined school project in the state of NM and our Design firm and Project Management teams are assertive and competent and will continue to support any and all discussions regarding square footage needs to support the 824 student enrollment. Mr. Phillips also stated that the PSCOC Sub-Committee meeting is not an open meeting and that it is during this meeting that decisions are made regarding our request and then recommended to PSCOC committee members during the August 2025 meeting.

Superintendent Medina reported that the installation of the RHS gym security door project has begun by Security Hardware Solutions. The weight room equipment has been ordered and delivery is expected in mid-August.

- c. Board Report – None
- d. Final 25-26 Budget – No discussion
- e. 5 year Strategic Plan - Superintendent Medina stated that the provided Strategic Plan included Tabs identified as Academic Achievement, Secure Financing and Climate and Culture. Monthly updates will be provided including goal setting with Board comments. The purpose of the plan is to identify what programs work and which are not successful and need to be removed.

Mr. Phillips commented that Special Education teachers have to take too much abuse from students. When employees are harmed, the District is liable for their safety. He recommended that more security is needed in some classes and that the rights of students seem to outweigh employee safety.
- f. Project Manager Updates – Superintendent Medina recommended the review of the monthly updates provided by Capital AE.

VII. Action Items

- a. Financial Report & Budget Adjustments/Transfers
Ms. Baird presented the financial report, budget adjustments/transfers. Mr. Kamp made a motion to approve the financial report, budget adjustments and transfers as presented. Motion seconded by Mr. Boone. Motion carried 4-0.
- b. Discuss/Approve Requisition to McGraw Hill PED Handbook
Mr. Phillips stated that both Items b. & c. could be voted on together
- c. Discuss/Approve Requisition to Savvas Learning
Mr. Kamp made a motion for the approval the requisitions to McGraw Hill and Savvas Learning. Motion seconded by Ms. Ferri. Motion carried 4-0.
- d. Discuss Approve FY26 Travel Reimbursement Form
Ms. Baird recommended approval of the updated travel reimbursement form to follow the DFA guidelines for daily reimbursement rates, per diem rates and lodging accommodations. Mr. Kamp stated that the DFA rate of \$350.00 that needed prior approval of the Superintendent was too high and that staff should seek more reasonably prices accommodations when traveling for school business. Mr. Phillips made a comment to table the action item until further discussion. Ms. Ferri made a motion to table the action item d. Motion seconded by Mr. Boone. Motion carries 4-0.

Discuss/Approve Policy Advisories

- e. Policy Advisory No 246 – GE Return to Work – Final Read
- f. Policy Advisory No 247 – (NEW) ADB/ADC-R – Drug, Alcohol and Tobacco/Nicotine Free schools – Final Read
- g. Policy Advisory No 248 – EEA-R Student Transportation – Final Read
- h. Policy Advisory No 249 – GBEBB-EA – Staff Conduct with Students – Final Read
- i. Policy Advisory No 250 – (DELETE) GBED – Tobacco Use by Staff Members/Smoking-Final Read
- j. Policy Advisory No 251 – GCQF-Discipline, Suspension, Termination and Discharge of Professional Staff Members – Final Read
- k. Policy Advisory No 252 – GDQD –Discipline, Suspension, Termination and Discharge of Support Staff Members – Final Read
- l. Policy Advisory No 253 – IJOC-E – School Volunteers – Final Read
- m. Policy Advisory No 254 – JIC – Student Conduct – Final Read
- n. Policy Advisory No 255 – (DELETE) JICG – Tobacco use by students/smoking
- o. Policy Advisory No 256 – JK-R – student discipline – Final Read
 - a. JK-EF – student discipline – Final Read
- p. Policy Advisory No 257 – JLCD – Administering Medicines to Students – Final Read
- q. Policy Advisory No 258 – KF-EA – Community Use of School Facilities – Final Read
- r. Policy Advisory No 259 – KFA – Public Conduct on school property – Final Read
- s. Policy Advisory No 260 – (DELETE) KFAA – Tobacco Use/Smoking on School Premises
 - a. (DELETE) KFAA-R – Tobacco Use/Smoking on School Premises
 - b. Final Reads
- t. Policy Advisory No 261 – School schedules and course loads – Final Read

- u. Policy Advisory no 262 – IKF – Graduation Requirements – Final Read
- v. Policy Advisory no 263 – IKFB – Graduation Exercises – Second Read
- w. Policy Advisory no 264 – JK – Student Discipline – Second Read
- x. Policy Advisory No 265 – EBC – Emergencies – First Read
- y. Policy Advisory No 266 – IA – Instructional Goals and Objectives – First Read
- z. Policy Advisory No 267 – JICJ – Use of Cell Phones and Electronic Devices in Schools (Two Alternatives) – First Read
- aa. Policy Advisory No 268 – JLCEC Cardiac Emergency Response Plan-Automated External Defibrillators – First Read
- bb. Policy Advisory No 269 – JLIH – Parental Guidance for Water Safety – First Read

Mr. Boone made a recommendation to amend Policy Advisory p. by removing the word Cannabis throughout. Mr. Kamp made the motion to approve Policy Advisory e. – u. with the exception of one change – to remove Cannabis throughout item p. Motion was seconded by Mr. Boone. Motion carried 4-0.

Mr. Boone made the motion to continue to review Policy Advisory v. and w. Motion was seconded by Mr. Kamp. Motion carries 4-0.

Mr. Kamp made a motion to continue to review Policy Advisory x. – bb. Motion was seconded by Mr. Boone. Motion carries 4-0.

VIII. Executive Session

Pursuant to the State “Open Meetings Act” Section 10-15-1(H) (2) for discussion of limited personnel matters. None

IX. Adjournment

Mr. Kamp made a motion to adjourn. Motion seconded by Ms. Ferri. Motion carried 4-0. Meeting adjourned at 7:19 p.m.



 Jason Phillips, President



 Brenda Ferri, Secretary