

REGULAR MEETING OF THE RATON BOARD OF EDUCATION

****RHS Krivokapich Media Center**
1535 Tiger Circle, Raton, New Mexico
MONDAY, AUGUST 18, 2025**

6:00 PM

MINUTES

I. Call to Order and Roll Call

President Phillips called the meeting to order at 6:02 p.m.

Roll call was answered as follows:

Mr. Boone – present
Mr. Phillips – present
Mr. Walton – present
Ms. Ferri – present
Mr. Kamp – present

II. Pledge of Allegiance

The pledge was led by President Phillips.

Board Members

Jason Philips – President
Ryan Boone – Vice President
Brenda Ferri – Secretary
Ted Kamp – Member
Dustin Walton – Member

Staff

Kristie Medina, Superintendent
Justin Mattorano, Myra Baird, Joleene
Starr, Mikki DeLapp, Olga
Neurauter, Lynette Simpson,
Johonna Petrie

III. Recognition of Students, Staff and Visitors

- a. Student Senate Representative Report
Addison Medina, Jennifer Mattorano, and Juliani Plazola reported on the schedule for Homecoming:
- Tuesday (9/2) – Red, White and Blue Day
 - Wednesday (9/3) – Clown Around Day
 - Thursday (9/4) – Madagascar Carnival Day
 - 2:30 p.m. Assembly in the Gym
 - 3:30 pm. Mums in the Gym
 - Dusk – Bonfire (pending weather)
 - Friday (9/5) – Class Color Day
 - 2:30 p.m. Rowdeo
 - 3:30 p.m. RHS Cross Country (at the golf course)
 - 8:00 p.m. – 12:00 a.m. Homecoming Dance
 - Saturday (9/6) – Black Out Day
 - 11:00 a.m. Parade
 - 1:00 p.m. Volleyball Game
 - 7:00 p.m. Football Game
- b. Requests to be recognized – (5 minute limit)
No requests to be recognized.

IV. Approval of Agenda

Mr. Boone made a motion to approve the agenda as presented. Motion seconded by Ms. Ferri.
Motion carried 5-0.

V. Approval of Minutes – July 15, 2025 – Special Meeting

July 29, 2025 – Special Meeting

Ms. Ferri made a motion to approve the minutes from both the July 15th and July 29th Special Meetings. Motion seconded by Mr. Kamp. Motion carried 5-0.

VI. Informational Items

a. Principal/Director Reports

Principal Mattorano reported that the school year has started well and that students and staff have participated in 2 fire drills.

Principal Neurauter reported that the kids are doing great. The PreK students started today. That was a little rough, but she knows that the kids will be in the swing of things soon.

b. Superintendent Report

Ms. Medina reported that the school year is off to a great start. Homecoming preparations are in full swing.

She reported that this year the district will be using Go Fan for the purchase of sporting event tickets. Ms. Medina asked Mr. Mattorano to report on Go Fan. He explained that it is easy to set up and that all staff received an email to set up their season tickets. People will also be able to purchase tickets, t-shirts (soon), and eventually concession sales may be available. Sports attenders still have the option to pay with cash. Mr. Mattorano will send the Board of Education an email so that they may obtain their free pass.

Ms. Medina reported that there will be Loud Noise Drill and Active Shooter training, for High School, staff on October 8th. This will take place after students are released (it is an early release day). Any staff that feel that this training would induce trauma will be reassigned to another school for the afternoon.

Ms. Medina reported that testing is currently happening at all schools. The District has received the testing scores from last year. These will be available to the Board soon.

Ms. Medina reported that the District will be a part of several different pilot programs. The first one is with the Sinergy program. Sinergy will replace Power School beginning next year, and will be paid for by the State.

Raton Schools is also a pilot for the new accreditation process that will come into effect next year. The District has already gone through a preliminary process. Two areas that will need to be worked through are membership numbers and board trainings. Ms. Medina requested that the Board Members let her know what trainings they have attended. Mr. Phillips inquired about the possibility of bringing School Board trainings to Raton, to avoid the monetary and time expenses to send the Board to Santa Fe for Training.

Ms. Medina reported the Raton Schools has received several grants. The first one is a Structured Literacy Grant. She asked Mr. Mattorano to report on this grant. He reported that they will not know the exact amount that has been awarded until October. With this award, the district will receive a teaching coach from the PED that will work 2.5 days per week at Longfellow and 2.5 days per week at RIS. This grant will pay for stipends for teachers working beyond their regular hours and Literacy Nights.

The second grant is an HQIM Grant that totals \$150,000. This grant will focus on Math, primarily for grades K – 5, but also at the High School level. The District will be working with Zia Learning that will support teachers in teaching math. Zia Learning will also support the District in the math curriculum adoption that will take place this year.

Ms. Medina asked Mikki DeLapp to report on a Disciplinary Literacy Grant that the District has received. Ms. DeLapp reported that the grant will provide supervision and feedback regarding discipline in the classrooms at the High School. This program has been very successful so far. The teachers are reacting in a positive way to the feedback and support.

c. Board Member Reports

Mr. Walton asked about why freshman students are taking 2 English and 2 math classes. Ms. Medina requested that parents could speak to the high school staff about matters concerning their student's schedules. Ms. DeLapp mentioned that statistics show that students who are behind in Math and English, at the end of their freshman year, are more likely to drop out. The first Math and English classes, each day, are for instruction and the second classes are for review.

Mr. Kamp reported that he had found some online trainings for the Board with the NMASBO Learning Center. He will follow up with Ms. Medina. Ms. Medina emphasized the importance of Board training. If the District Schools are not accredited, the district could lose funding.

d. Graduation Requirements

Ms. Medina reported the new graduation requirements for the incoming freshman class. These were also shared with the Board in the spring.

e. Upcoming PSCOC meeting

Mr. Phillips reported that he had not been contacted to attend the PSCOC subcommittee meeting scheduled today. Ms. Medina reported that the meeting will take place next Wednesday, 8/27/25. Ms. Baird will check on the time tomorrow. Mr. Phillips will attend the meeting along with: Ms. Medina, Ms. Baird, the school's Bond Advisor, the design team, and the district's project management team.

f. Capital Projects Update

Ms. Baird reported that there have been several recent issues with burst water pipes around the football field. Water was restored in all areas on Friday afternoon. Mr. Walton asked about a steel cover that is over a window in the gym. Ms. Medina reported that it would be replaced with glass. Ms. Medina reported that Phase 2 of the security door project at Raton High School would be starting soon.

g. Building Use Form

Ms. Baird reported that the proposed usage rate sheet was the culmination of research into what the City of Raton and other schools charge for use of facilities. She explained that these fees are just a starting point for discussion. Staff wanting to use the facilities would not be exempt from the fees. The only exemption would be nonprofit requests.

VII. Action Items

a. Discuss/Approve Financial Report & Budget Adjustments/Transfers

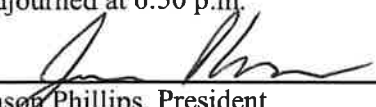
Mr. Boone made a motion to approve the financial report. Motion seconded by Mr. Walton. Motion carried 5-0.

- b. Discuss/Approve Adoption of New Board Meeting schedule per Open Meetings Act
Ms. Ferri made a motion to change the Board Meeting Scheduled meetings to the 3rd Thursday of each month. Motion was seconded by Mr. Walton. Motion carried 5-0.
- c. Discuss/Approve FY26 Travel Reimbursement Form
Ms. Baird updated the form to state that there is a \$250 maximum that can be reimbursed for an overnight travel, without Superintendent approval.
Mr. Kamp made a motion to approve the changes, Mr. Boone seconded. Motion carried 5-0.
- d. Discuss/Approve Requisition to Pettigrew & Associates for Boundary & Topography Survey
Ms. Baird reported that they received 3 quotes. Pettigrew Associates were recommended by the Project Management Team.
Ms. Ferri made a motion to approve the requisition. Motion was seconded by Mr. Kamp. Motion carried 5-0.
- e. Policy Advisory No 263 – IKFB – Graduation Exercises – **Final Read**
- f. Policy Advisory No 264 – JK – Student Discipline – **Final Read**
Mr. Kamp made a motion to approve Policy Advisories No 263 & 264. Motion was seconded by Ms. Ferri. Motion carried 5-0.
- g. Policy Advisory No 265 – EBC – Emergencies – **Second Read**
- h. Policy Advisory No 266 – IA – Instructional Goals and Objectives – **Second Read**
Mr. Walton made a motion to approve the third reading of Policy Advisories No 265 & 266 during the September meeting. Motion was seconded by Mr. Boon. Motion carried 5-0.
- i. Policy Advisory No 267 – JICJ – Use of Cell Phones and Electronic Devices in Schools (Two Alternatives) – **Second Read**
Mr. Kamp made a motion to disapprove Policy Advisory No 267, since a policy was adopted at the July meeting. Motion was seconded by Mr. Walton. Motion carried 5-0.
- j. Policy Advisory No 268 – JLCEC Cardiac Emergency Response Plan-Automated External Defibrillators – **Second Read**
- k. Policy Advisory No 269 – JLIH – Parental Guidance for Water Safety – **Second Read**
Mr. Kamp made a motion to approve the third reading of Policy Advisories No 268 and 269 at the September meeting. Motion was seconded by Mr. Walton. Motion carried 5-0.
- l. Policy Advisory No 270 - EGAD – Copyright Compliance – **First Read**
- m. Policy Advisory No 271- IJNDB – Use of Technology Resources in Instruction – **First Read**
IJNDB-R – Use of Technology Resources in Instruction – **First Read**
IJNDB-E – Use of Technology Resources in Instruction – **First Read**
- n. Policy Advisory No 272 - IJNDC – Use of Artificial Intelligence – **First Read**
Mr. Boone made a motion to approve the second reading of Policy Advisories No 270, 271, & 272 at the September meeting. Motion was seconded by Mr. Walton. Motion carried 5-0.

VIII. Executive Session - Pursuant to the State “Open Meetings Act” Section 10-15-1 (H) (2) for discussion of limited personnel matters. No action will be taken in executive session. None

IX. Adjournment

Mr. Boone made a motion to adjourn. Motion was seconded by Mr. Walton. Motion carried 5-0. Meeting adjourned at 6:50 p.m.



Jason Phillips, President



Brenda Ferri, Secretary