

**ADDENDUM #:** 1  
**DATE:** November 21, 2024  
**RFP #:** 2024-01  
**RFP TITLE:** Raton Combined PreK-12 School  
New Build Design

Raton Public School District is issuing this addendum to RFP# 2024-01.

The following shall become as fully a part of the above named RFP documents as though originally included.

Each Offeror shall acknowledge receipt of this addendum in their submittal package.

Each Offeror shall be responsible for reading every item in this Addendum to ascertain the extent and manner in which it affects the services on which they are proposing.

**ACKNOWLEDGE ADDENDUM WITH RFP Proposal:**

\_\_\_\_\_  
Company/Firm/Independent Contractor Name

\_\_\_\_\_  
Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date:

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### **Adjustments to Offeror Proposals:**

1. Define the number of site observations included in your proposal by discipline.
2. Include contact information and the names of two new schools for the district to physically tour in your proposal.
  - a. In the early stages/prior to starting design work, the district would like to consider touring a variety of new schools to become aware of modern-day school design concepts to inform the design of their new school.

### **Attachments Added/Updated and Incorporated into RFP:**

1. RFP Pre-Proposal Conference Agenda including Questions and Sign-in Sheet
2. Instructions for Background Checks
3. 2023 Educational Specifications
4. 2023-2027 Facility Master Plan

### **Questions & Answers:**

1. Does the district have any specific requests or requirements?
  - a. Refrain from specifying equipment that has proprietary systems that will make maintenance or repairs difficult to perform or schedule for servicing.
  - b. Include manual overrides and isolation valves in the designs for maintenance and operations.
  - c. The dumpsters in Raton are side load, so provisions will need to be made for this method where the dumpster location will be on the new campus.
  - d. Snow removal will need to be considered in the design.
2. Will a back up generator need to be included in the design?
  - a. Yes, include a backup generator consideration in the design.
3. Does the district have fiber optic internet service?
  - a. Yes. It currently goes into Raton Intermediate School, then to Raton High School and Longfellow from there. Re-routing of the fiber will need to be considered during the design as Raton Intermediate School is the district hub.
  - b. There is a fiber project going on with the City of Raton that may result in fiber access near the High School campus near Tiger Dr. The status of this will need to be tracked as the design is developed. Baca Valley Telephone and Sierra Communications is the provider. The design professional will need to coordinate internet service with the provider.
4. Is the existing access from Tiger Drive the only option for access to the site?
  - a. There is also potential for access from Shephard Ln, south of the existing practice field. This would need to be coordinated with the City.
5. Is the most recent Facility Master Plan available for review?
  - a. Yes, it will be included as an attachment in Addendum #1
6. Attachment #2 was included in the RFP but seems to have been phased out by PSFA on recent projects. Should it be included?

- a. Please disregard Attachment #2. Section 4.1.1.3. is sufficient for past record of performance.